

## **MONTHLY, REPORT FOR THE MONTH OF DECEMBER**

### **REPORT BY : BRENDA MPUNDU**

I reported for work on the 7<sup>th</sup> of December, 2022. I was oriented by Kelvin Chinyama on how to record and enter visitors in the visitors book. Also on how to prepare individual work for the readers. We had several activities in this month which included Reading, phonics, matching of letters, Group reading, Rhyming words, comprehension for the junior secondary readers, verbs. I was also oriented on how to identify and arrange the books in the shelves, recording and tagging of books which is still on going. According to the records from the time I reported the total number of readers who visited the library in December is **849** of which **510** were boys and **339** were girls. Below are some of the pictures of the activities.

#### **INDIVIDUAL READING**



#### **READERS READING OWN THEIR OWN**

After reading to me I told them to read on their own while seated with each other.



After reading words from the book titled Fun and Games with the early years this time they were able to read the book with less difficulty which was very encouraging.





This day the pupils from senior secondary came through to read and study.this is very good and as ZDSF we are looking forward to having a lot of them to be using the library.



After arranging books I was oriented on how to record and entering them in the stock book. The recording of books commenced ..This task has given me an idea of the books we have in stock.

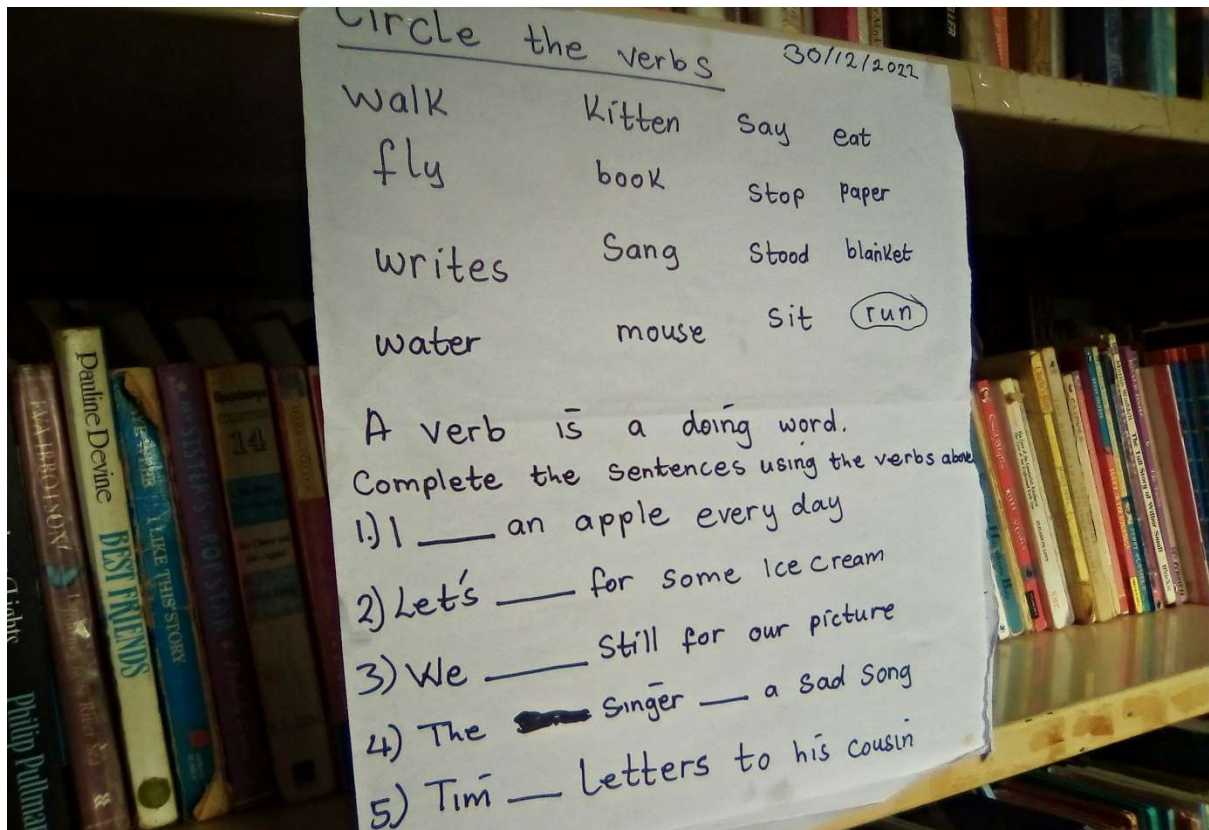


**READERS WHO HAS NOT YET STARTED SCHOOL MATCHING LETTERS.** On this day readers who has yet not being to school started learning the alphabet letters. After teaching them I wrote the letters on the board for them to match capital letters with small letters the response was good as everyone had a chance to match correctly. This has given them hope to learn as they are able to identify them.



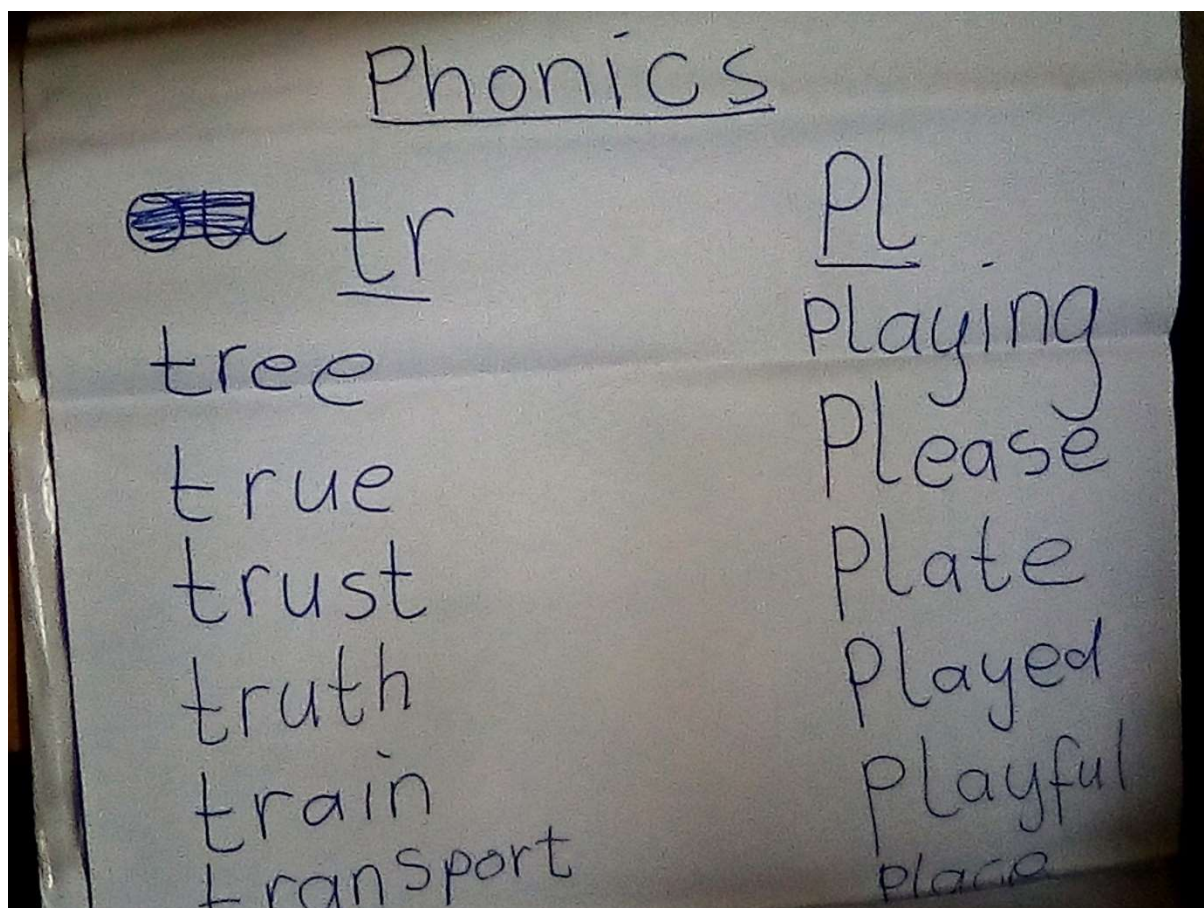


**TAGGING OF BOOKS.** The tagging of books commenced .



**TEACHING VERBS.** After assessing some readers I decided to teach them the verbs and they even wrote them in the books and the response was good.





Most the readers have problems in reading so I also taught them phonics to help them begin to read bit by bit. After teaching them I asked them to give me words which starts with /tr/ and /pl/ and I wrote them on the board and they wrote them in the books.





### **TAGGING OF BOOKS IN PROCESS**

**SUCCESES:** From the first week I reported for work the turnout of the readers has been overwhelming, the readers have been visiting the library in numbers both in the morning and afternoon. Almost everyone comes with a book and pencil and eager to learn. The library has been busy that readers come in and out of the library which is very encouraging and a sign as an ZDSF we are heading somewhere.

**CHALLENGES:** Some of the children who visits the library have not been to school but they have the heart to know how to read and write. The number of the boys is always higher than that of the girls which is worrying. Others refuse to come that they cant come to learn how to read on empty stomachs.

**STRATEGY:** Introducing light food or just juice to give them energy to stay active and concentrate. We need power(electricity) so that they can be learning computer I think this will also be one of the strategies of making more children to be frequently visiting the library. Starting January a lot of outdoor activities will be introduced to make them explore different activities and help those who cant write .We will be training to write on the ground to exercise the fine motor skills.

**CONCLUSION:** This month has been awesome and really enjoying as the readers from the ages 5 to 17years came through and a lot of activities were done. I have learnt a lot of things as Kelvin has been very helpful in training us on how to run the library. The turnout has been overwhelming which is an improvement to the library.